



West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

Office of the Project Site-In-Charge
PURULIA PUMPED STORAGE PROJECT

Telephone: 03252-250201
E-Mail : ppsp.site@wbasedcl.in

Bagmundi
Purulia-723152

NOTICE INVITING TENDER

NIT NO. WBSEDCL/PPSP Site/ Procurement/ Communication/ Tender/25-26/134

Date: 22-05-25

West Bengal State Electricity Distribution Company Ltd. (WBSEDCL) invites sealed quotation for "Supply of Printer Cartridges and Servicing of Laser Beam Printers" connected with Industrial Computers at Purulia Pumped Storage Project Site.

1. **Name of Work:** Supply of Printer Cartridges and Servicing of Laser Beam Printers connected with Industrial Computers (OPS/Server and IES) of Control Room at Purulia Pumped Storage Project Site, Bagmundi, Purulia, within the stipulated time period.
2. **Quantity and Specification:** Quantity and Description of work as mentioned in Annexure- I. (Details of cartridges and servicing requirements will be provided in Annexure-I).
3. **Mode of submission:** The offer/ quotation shall be submitted in prescribed format (Annexure-I) on the letterhead of the bidder. The bidder is also requested to submit a copy of this NIT duly signed with the offer as token of acceptance of all terms and conditions of this NIT. Tender submitted in other form will not be accepted. The offer shall be submitted in a sealed envelope superscribing the envelope with the NIT No., Name of the Tender, and "Date & Time of opening of the Tender". The Bidder may submit their offer by post or by hand at the receive section of the following office address:

"Office of the Addl.C.E & PSIC, Purulia Pumped Storage Project Site", WBSEDCL, Pathardihi, Bagmundi, Purulia, West Bengal. PIN-723152.

4. **Place and time of Submission of offer:** The sealed offer will be received at the Office of the Addl. C. E & Project Site -In- Charge, Purulia Pumped Storage Project Site, WBSEDCL, Bagmundi, Purulia, West Bengal, during office hours on all working days except Saturday, Sunday, and Holidays.
5. **End time of submission of offer:** Up to 11:30 Hrs Dated: 12/06/2025
6. **Place, Date & Time for opening of Offer:** The Office of the Addl.C.E & Project Site -In- Charge, Purulia Pumped Storage Project Site, WBSEDCL, Bagmundi, Purulia West Bengal on 12/06/2025 at 12.30 Hrs. Offers will be opened in the presence of available Bidder's authorized representative.
7. **Estimated Cost:** RS 72000.00 (Rupees seventy two Thousand only) including GST.

8) Availability of Copy of Tender: -

- a) WBSEDCL official Website: www.wbasedcl.in
- b) Office of the Chief Engineer & Project Manager, PPSP HQ, WBSEDCL, Vidyut Bhavan, Salt Lake City, Kolkata, West Bengal PIN: 700091
- c) Office of Addl. Chief Engineer & Project Site- in-Charge, PPSP Site, WBSEDCL, Bagmundi Dist: Purulia, West Bengal PIN: 723152
- d) Contact Person, if any clarification is needed: Mr. S . Kumar , SE (Comm), PPSP Site (Mob No: -9932292396)

Registered Office : "VidyutBhavan", Bidhannagar, Block - DJ, Sector - II, Kolkata - 700 091

Telephones : 033 2359 1930 to 1940, Fax : 033 2359 1954

CIN: U40109WB2007SGC113473, Web: www.wbasedcl.in

WBSEDCL


Terms and Conditions:


- I. **Delivery of material:** Within 45 (Forty Five) days from the date of issuance of the order.
- II. **Place of delivery:** The materials will be delivered at PPSP Site Store, WBSEDCL, Bagmundi, Purulia
- III. **Price:** Price should be firm inclusive of all incidental charges. GST value and percentage to be written separately in quotation. However, GST will be applicable as per law of land at the time of placement of order. STDS will be deducted as per norms. TDS will be applicable as per the IT Act.
- IV. **Delivery Charge:** Delivery charge will be borne by the Agency.
- V. **Payment:** Ninety percent (90%) of the contract value will be paid preferably within 45 (Forty-Five) Days after successful delivery and acceptance of materials. Ten percent (10%) will be retained as Security Deposit (SD). Materials will be received at site through raising Store Receipt Voucher (SRV). Bills in triplicate along with challan in triplicate and advance pre-receipt copy with revenue stamp must be given by the Agency at time of delivery. In case of part delivery of materials payment will be made accordingly. Payment will be made through R.T.G.S/N.E.F. T (R.T.G.S/N.E.F. T charge to be borne by the Agency).
- VI. **BG/BD :** 10 % of the quoted value as additional performance security will have to be deposited , if the bidder quotes in the range of -20% to -80% .
- VII. **Agency to provide Invoice with following details.** (1) GSTIN, 2) Invoice No. of Supplier/ Service Provider, 3) Rate of Tax, 4) Taxable Value 5) IGST/ SGST/CGST, 6) Region code, 7) HSN/ SAC code, 8) Description as per HSN/ SAC code 9) Tax Invoice
- VIII. **FOR:** Purulia Pumped Storage Project, WBSEDCL, Bagmundi, Purulia
- IX. **Packing & Forwarding:** The Material should be duly packed taking all reasonable precaution to protect the materials against damage and loss during transit.
- X. **Liquidate Damage:** Penalty for delay in work @1/2% (Half percent) of value of order for each week delay or part thereof upto ten (10) weeks and @1% of the order value per week or part thereof beyond ten (10) weeks subject to maximum limit of 10% (Ten percent) will be deducted from your bill.
- XI. **Guarantee/Warranty:** a) Original manufacturer guarantee/warranty or 12 months whichever is greater is to be provided for equipments and materials. In case the supply materials are beyond our specification or found defective/damage /broken within **declared Guarantee/Warranty period** from the date of delivery of materials, the same should be replaced by you at your own cost and responsibility.

- XII. **PAN/GST NO:** Bank Details with cancelled cheque is to be provided. **GSTIN acknowledgement of registration** is to be provided.
- XIII. **Validity:** The offer must remain valid for **120 days** from the date of opening of the Tender.
- XIV. **Rejection:** WBSEDCL reserve the right to reject any or all offers at its own direction without assigning any reason whatsoever and do not bind itself to accept the lowest bidder.
- XV. **Risk purchase clause & Force majeure:** will be applicable as per norms of WBSEDCL.
- XVI. **Evaluation of Bid:** Offer will be evaluated on cumulatively basis to the lowest offer.
- XVII. In case of non compliance of the order by the L1 bidder necessary action will be taken as per norms of WBSEDCL. It may also lead to Holiday listing of L1 bidder.

Note:-*Any Offer submitted after the expiry of the time prescribed for submission or incomplete in any respect shall be rejected. Late receipt of Offer in case of postal delivery will not be considered. Offer by FAX/E-mail will not be accepted.

- * **Overwriting is not allowed.**
- * **Quantity may be increased or decreased subject to discretion of WBSEDCL.**


(D. Shyam)
Addl. C.E & PSIC,
PPSP Site, WBSEDCL
Bagmundi, Purulia


22.05.25

Annexure-I

NIT NO. WBSEDCL/PPSP Site/ Procurement/ Communication/ Tender/25-26/

Date:

Date of Opening: 12/06/2025

Name of Work: Supply of Printer Cartridges and Servicing of Laser Beam Printers connected with Industrial Computers (OPS/Server and IES) of Control Room at Purulia Pumped Storage Project Site.

Sl. No.	Description of Item/Service	Quantity	Unit	Rate (in INR) per Unit (excluding GST)	GST Rate (%)	GST Amount (in INR)	Total Rate (in INR) per Unit (including GST)	Total Amount (in INR) (including GST)
1	Supply of Printer Cartridges (Genuine OEM for HP Color LaserJet 5550dn):	1	set					
2	Servicing of Laser Beam Colour Printers (HP Color LaserJet 5550dn):	1	set					

Sunil Kumar
22.05.25

Sign & Seal of Bidder

Registered Office : "VidyutBhavan", Bidhannagar, Block – DJ, Sector – II, Kolkata – 700 091
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